

**TENNESSEE ASSOCIATION OF NURSE ANESTHETISTS
ANNUAL MEETING
Franklin Marriott Cool Springs
Franklin, TENNESSEE (suburb of Nashville)
OCTOBER 16-18, 2009**

EXHIBIT PROSPECTUS

EXHIBIT FEE

The fee to exhibit is \$400.00, which includes coffee breaks, a Saturday luncheon, one skirted 6' table, chairs, and a wastebasket beginning the morning of Friday, October the 16th, and Saturday the 17th. If you will need electricity there is an additional \$35.00 fee just to cover the hotel cost. The exhibit fee covers one firm per table.

EXHIBITOR REGISTRATION & SET-UP

Registration and set-up is on Friday morning, October 16, 2009, beginning as early as 7:00 a.m. Exhibits will be displayed both days in the areas where continental breakfasts and breaks will be served, and where our attendees will mingle. Special identification badges will be provided and must be worn at all times when the exhibits are open.

DISMANTLING

Exhibits are to be dismantled Saturday, October 17th, 2009 after the last afternoon break in the program, and no later than 6:00 p.m. (tear down will begin at 4pm).

EXHIBIT HOURS

Exhibits can be open after the 7:30 a.m. setup time begins on Friday, and as early as Saturday morning during the Registration at 6:30 a.m. The exhibits must, however, be open at all breaks beginning Friday morning at approximately 9:30 a.m. and the breaks on Saturday (A printed program will be provided giving the exact exhibit hours.) There will be additional times for you to meet with TANA members in-between breaks and exhibit times if you choose to do so.

APPLICATION FOR SPACE

The signed contract must be returned to the Tennessee Association of Nurse Anesthetists. Exhibit space will be reserved on a first-come, first-served basis as contracts are received and stamped in the TANA office. Payment does not have to arrive with the contract.

TERMS OF PAYMENT

The Exhibitor agrees to pay an exhibit fee of \$400.00 prior to the meeting, no later than September 25, 2009, unless the fee and time of payment has been approved by TANA.

WAIVER OF EXHIBIT FEE

The exhibit fee will be waived for firms sponsoring a speaker, coffee break, continental breakfast or reception, or by an agreement with the Tennessee Association of Nurse Anesthetists.

CANCELLATION

The Exhibitor will be responsible for the full exhibit fee on space cancelled on or after September 16, 2009.

SPONSORS

If a sponsor cancels within thirty (30) days of the meeting, the sponsor will be responsible for one-half of the proffered sponsorship.

HOUSING

Hotel reservations for exhibit personnel should be made directly with the Franklin Marriott Cool Springs by calling (615) 620-1000, or 888-403-6772. TANA will make the group room rates available to all exhibitors as long as the group block is available. You will need to ask for the TN Assn of Nurse Anesthetists 72nd Annual Meeting group block. Reservations should be made no later than Tuesday, September 22, 2009. **This hotel sells out quickly so please don't wait.**

ABSENCE OF LIABILITY

It is expressly understood that the Exhibitor shall be responsible for its own acts and/or omissions, and the Tennessee Association of Nurse Anesthetists and the Franklin Marriott Cool Springs shall not be responsible or liable for Exhibitor's actions (damage and accident), which might ensue in connection with the installation and removal of equipment, other exhibitor's equipment and personnel or in the display of exhibits.

Exhibitors are held responsible for their own general liability insurance coverage.

Care must be taken by the Exhibitor not to deface or destroy any part of the exhibit area, including the walls. In the event of property damage caused by him/her, the Exhibitor will be held responsible.

The Tennessee Association of Nurse Anesthetists and the Franklin Marriott Cool Springs cannot guarantee the Exhibitor against loss by theft or otherwise.

GENERAL INFORMATION

These Rules and Regulations are to be construed as a part of all space contracts. It is expressly understood that in purchasing and using space in the exhibit area, the Exhibitor agrees to abide by these Rules and Regulations.

RESERVATIONS

All reservations for exhibit space should be sent to:

Lisa Bowler
Tennessee Association of Nurse Anesthetists
P.O. Box 60128
Nashville, TN 37206

Or faxed to 615-254-1186.

If questions please call Lisa Bowler in the TANA office at 615-329-3450, or email questions to lisa@tncrna.com. This exhibitor information can also be emailed to you by request.